



**GOVERNMENT OF INDIA**  
**OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE,**  
**KOLKATA-V COMMISSIONERATE, BAMBOOVILLA [4TH FLOOR],**  
**169, A.J.C BOSE ROAD, KOLKATA- 700 014.**

C.No: II(39)6-H.Q./Misc./Canteen/Kol-V/07/ 1025A

Date: 02.07.2008

**TENDER NOTICE NO. 01/2008**

Sealed quotations are invited from the interested & reputed Caterers on the following Terms & Conditions for running a common Staff-Canteen in the new Central Excise office building situated near E.M. Bypass, Kolkata.

The last date of submission of the quotations is **16.07.2008** by 6 p.m.

**PARTICULARS OF ITEM/MENU LIST FOR WHICH PRICES TO BE QUOTED**

Sl. No.	Item/Menu	Weight/Quantity/Piece
<i>Common Items for all time</i>		
1.	Tea	75 ml.
2.	Coffee	75 ml.
3.	Cold Drinks	-
4.	Rossogolla	-
5.	Sandesh	-
<i>Breakfast Items</i>		
6.	Plain Bread	1 slice
7.	Toasted Bread	1 slice
8.	Toasted Bread with Butter/Jam/Jelly	1 slice
9.	Boiled Egg	1 pc.
10.	Omelette	1 pc.
11.	Veg. Sandwich	2 slices bread
12.	Chicken Sandwich	2 slices bread
13.	Puri/Luchi with Sabji/Dal	1 pc.
<i>Lunch Items</i>		
14.	Veg. Meal/Thali ( includes Boiled Rice/Roti Dal Sabji Bhaji )	300 gms. 75 gms. 75 gms. 50 gms.
15.	Egg Meal/Thali ( includes Boiled Rice/Roti Dal Sabji Egg Curry)	300 gms. 75 gms. 75 gms. 100 gms. (1 pc.)
16.	Fish Meal/Thali ( includes Boiled Rice/Roti Dal Sabji Fish Curry)	300 gms. 75 gms. 75 gms. 100 gms. (1 pc.)
17.	Chicken Meal/Thali ( includes Boiled Rice/Roti Dal Sabji	300 gms. 75 gms. 75 gms.

	Chicken Curry)	100 gms.
18.	Mutton Meal/Thali ( includes Boiled Rice/Roti Dal Sabji Mutton Curry)	300 gms. 75 gms. 75 gms. 100 gms.
19.	Chapati/Roti	25 gms. (1 pc)
20.	Boiled Rice	200 gms.
21.	Dal	100 gms.
22.	Sabji	100 gms.
23.	Egg Curry	100 gms. (1 pc. Egg)
24.	Fish Curry	100 gms. (1 pc. Fish)
25.	Chicken Curry	100 gms.
26.	Mutton Curry	100 gms.
27.	Veg. Chowmin/Fried Rice	150 gms.
28.	Egg Chowmin/Fried Rice	150 gms.
29.	Chicken Chowmin/Fried Rice	150 gms.
30.	Egg Chicken Chowmin/Fried Rice	150 gms.
31.	Chilly/Manchurian Chicken	100 gms.
32.	Chilly/Palak Paneer	100 gms.
33.	Veg. Stew	100 gms.
34.	Chicken Stew	100 gms.
35.	Mutton Stew	100 gms.
36.	Plain Dosa	75 gms.
37.	Masala Dosa	125 gms.
38.	Idly	40 gms. (1 pc.)
39.	Vada	40 gms. (1 pc.)
40.	Curd	100 gms.
41.	Salad (cucumber,tomato,onion etc.)	75 gms.(1 plate)
<i>Evening Snacks Items</i>		
42.	Samosa	50 gms. (1 pc.)
43.	Veg. Chop	50 gms. (1 pc.)
44.	Fish Chop	50 gms. (1 pc.)
45.	Egg Chop	50 gms. (1 pc.)
46.	Veg. Pakora	25 gms. (1 pc.)
47.	Chicken Pakora	25 gms. (1 pc.)
48.	Ghugni/Aloodam	100 gms.

## **TERMS & CONDITIONS:**

1. C. Ex. Department shall provide space for storage of raw materials, pantry, kitchen, wash area, service counters & sitting area.
2. C. Ex. Department shall provide 24 hrs. Water supply & electricity free of cost.
3. C. Ex. Department shall provide all kinds of utensils for running of Canteen (list attached).
4. C. Ex. Department shall provide chairs & tables in the sitting area (list attached).
5. C. Ex. Department shall provide gas burners with connections along with all kinds of electrical gadgets/equipments related to cooking & running of Canteen (list attached).
6. Quality Control will be monitored by the Canteen Committee of the C. Ex. Department through surprise visits.
7. The Contract between the C. Ex. Department & the Caterer will be valid upto 1 (one) year and can be further renewed depending on the performance of the Caterer. However the Contract can be terminated by both the parties stating valid reasons (deterioration in quality of food & service) with a minimum notice of 1 (one) month.
8. The Canteen timings will be from 9.30 a.m. to 6 p.m.
9. Canteen will remain closed on all Saturday, Sunday and official Holidays during the year except under specific conditions and special reasons.
10. No changes in Items as well as Prices shall be made without prior approval from the Canteen Committee of the C. Ex. Department.
11. Caterer will realise the cost of foods served, directly from the C. Ex. Department's employees.
12. Caterer should provide a minimum of 15 Canteen staffs to ensure smooth running of the Canteen.
13. Caterer should provide proper uniform (summer/winter) to all Canteen staffs and wearing of which should be mandatory during office hours.
14. Caterer should properly display daily menu in price board.
15. Caterer should do regular Pest control in the Canteen area including kitchen, pantry & store to ensure proper hygiene.
16. Every day's cleaning of whole Canteen area to be done by the Caterer.
17. Every day's cleaning of crockery, utensils, chairs & tables in sitting hall etc. to be done by the Caterer.
18. Caterer shall bear all recurring costs like refilling of gas cylinders, purchase of raw materials, ingredients for cooking and annual maintenances of all electrical gadgets/equipments, chairs & tables kept inside the Canteen area.
19. Every day's wastes collected from the Canteen to be disposed off by the Caterer.
20. Caterer shall ensure that all raw materials, ingredients to be used for cooking should be either branded or duly approved by the Canteen Committee of the C. Ex. Department.
21. Caterer should be entirely responsible for proper conduct of his staffs.

22. Caterer should abide by all the terms & conditions framed by the C. Ex. Department only after entering into the Contract.
23. Caterer should bear all taxes, rates, charges, fees, levies related to running of the Canteen.
24. The prices quoted by the Caterer should be inclusive of all kind of statutory taxes & levies and free delivery at Canteen sitting hall.
25. An open session to be held between the Caterer and the Canteen Committee on a monthly basis to discuss the quality, price and quality of food items, time & quality of service being provided by the Caterer & any other related matters.
26. In case of any loss/theft of any Canteen property (electrical gadgets, cooking/serving utensils & furniture provided by the department) the vendor will be responsible and the cost of the items will be recovered from the vendor.
27. The recommendation of the Canteen Committee will be final.

Sd/-

Place: Kolkata

(C.V.V. SATYANARAYANA )  
ADDITIONAL COMMISSIONER (P&V)  
CENTRAL EXCISE, KOLKATA – V COMM'TE.

**Approx. List of Items to be provided by the Central Excise Department for setting up a new Canteen near E.M. Bypass, Kolkata**

<b>A. ELECTRICAL EQUIPMENTS :</b>		
<b>SL.</b>	<b>NO. OF PCS.</b>	<b>DESCRIPTION</b>
1	3	MICROOVEN 26 LTS.
2	3	422 LTRS REFRIGARATOR
3	2	WATER COOLER/ DISPENSER 80 LTS
4	2	400 LTS FREEZER
5	4	HEAVY DUTY MIXER GRINDER
6	2	TOASTER (24slice)
7	3	COMMERCIAL EXHAUST CHIMNEY(10 ft *3)
8	1	ELECTRIC WATER BOILER(50 Ltr)
9	4	AQUA GUARD
10	3	INSECT REPELER
11	2	HOT CASE (BIG SIZE)

**B. COOKING UTENSISELS, STORING UTENSILS & SERVING UTENSILS :**

<b>SL.</b>	<b>NO. OF PCS.</b>	<b>DESCRIPTION</b>
1	10	Dekchi Big
2	10	Dekchi Small
3	20	Gamla Big
4	20	Gamla Mid
5	10	Nauka
6	20	Long Tray
7	5	Flat Kadai
8	5	Chanta
9	5	Dabu
10	5	Khunti
11	30	Curry Bowl
12	20	Steel Tray
13	2	Whisk
14	10	Chinese Kadai
15	10	Chinese Dabu
16	10	Fry pan Big
17	10	Fry pan Small

18	10	Fry pan N/S
19	5	Wood Spoon
20	4	Tawa
21	5	Slicer
22	2	Idly Steamer
23	2	Dosa Tawa B.
24	1	Grinder Big
25	2	Chaki
26	5	Belna
27	15	Knife
28	20	Chalni 3Types
29	5	Tin Cutter
30	4	Chopper
31	10	Sauce Pan
32	10	Piller
33	10	Chopping Boat
34	30	Steel Bati
35	30	Steel Drum
36	15	Garbage Bin
37	20	Steel Container
38	30	Plastic Jar
39	5	Chinese Oak
40	10	Strainer
41	3	Rice Strainer
42	6	Bamboo Strainer
43	100	Partition Plate
44	100	SS Qty Plate
45	100	Steel Glass
46	100	Dinner Spoon
47	100	Dinner Fork
48	100	Tea Spoon
49	100	Tea Cup & Saucer
50	100	SteelBati Ghugni
51	25	Service Tray
52	15	Service Spoon
53	1	Weighing Machine
54	4	Dosa Khunti

55	2	Potato Masher
56	2	Pressure Cooker 12lt.
57	5	Refill Bowl
58	1	Kneading Machine
59	5	Gas Oven (double burner)
60	10	Gas cylinder Connection

**C. SITTING ARRANGEMENT :**

SL.	NO. OF PCS.	DESCRIPTION
1	100	CHAIRS ( WROUGHT IRON )
2	20	FOUR SITTER WROUGHT IRON TABLE WITH GLASS TOP )( 3.5 FT DIAMETER)

Sd/  
**( C.V.V. SATYANARAYANA )**  
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