

**Directorate General of Systems
& Data Management
Customs & Central Excise
4th & 5th Floor, Hotel Samrat
Chanakyapuri, Kautilya Marg
New Delhi-110 021**

F.No.I(16)1/2007-Systems

Dated: 29.08.2008

NOTICE INVITING QUOTATIONS

Quotations are invited from vendors who deal in the supply of Toners and Ink cartridges for printers and photocopiers in sealed envelopes for supply of the Toners/ink cartridges as given in the annexure 'A' for use in the office of the Directorate General of Systems, New Delhi. Such vendors should also submit details of other such clients to whom they have extended similar service in recent past. The vendor should have Valid Trade License and also Sales Tax/TIN No. (required for VAT purpose).

The bidder may be original manufacturers and/or their authorized distributor, dealer, agent of Cartridges/Toners for the equipment indicated in schedule of Requirements and specification (Annexure 'A')

Bids shall remain valid for 90 days after the date of Bid Opening. Any Bid valid for a shorter period than the period specified shall be rejected as non-responsive.

The bidders shall specify the details of the price of the items i.e unit price, VAT%, VAT amount and total amount etc in annexure 'A'. In case the condition of taxes is not mentioned, the quoted rates will be treated as inclusive of taxes etc. This should be noted carefully while sending quotations. The prices shall be quoted for destination and no additional cost for delivery will be entertained.

No advance payment shall be made. Payment will be released normally within one month after receipt of delivery of the goods as per the prescribed technical specification with delivery challans and receipt of pre-receipted bills in triplicate.

Complete terms & conditions should be mentioned in the quotation. Incomplete quotations are liable to be rejected.

Quotations should be signed and stamped by the authorized person of the firm.

The sealed quotations must reach in the office of the Directorate General of Systems, Customs & Central Excise, 4th floor, Hotel Samrat, Chanakya Puri, New Delhi on or before **17/09/2008 up to 1200 Hrs.** The Tender would be opened on the same day at 1230 hrs. in the presence of the bidders who wish to participate, in the office of the Directorate General of Systems, Room No. 509, 5th floor, Hotel Samrat, Chanakya Puri, New Delhi. The undersigned reserves the right to reject all/ part of the quotations without assigning any reason thereof.

The tender notice is also available at the official website: www.cbec.gov.in.

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(KAJAL SINGH)

ANNEXURE 'A'

S.No.	Toner/ink cartridges nos.	Quantity	Unit Price	Sub-Total	Vat %	Vat Amount	Total price(Rs.)
		A	B	AXB=C		D	C+D
1.	Q2612A(Toner)	5 nos.					
2.	Cannon FX 3(Toner)	5 nos.					
3.	Q5945A(Toner)	1 nos.					
4.	Q2613A(Toner)	1 nos.					
5.	C9730A(Toner)	1 nos.					
6.	27(Ink cartridge black)	5 nos.					
7.	15(Ink cartridge black)	15 nos.					
8.	20(Ink cartridge black)	2 nos.					
9.	57(Ink cartridge colour)	5 nos.					
10.	78 (Ink cartridge black)	1 nos.					
11.	Toner for Workcentre M123(Xerox)	2 nos.					
12.	21(Ink cartridge colour)	1 nos.					
13.	22(Ink cartridge black)	2 nos.					
14.	702(Ink cartridge black)	2 nos.					
15.	Toner for laser jet printer cum Photostat 4345 MFP	1 nos.					
						TOTAL	