

BY FAX/ SPEED POST
IMMEDIATE

F.No. A-32012/1/2015-Ad.IIB
Government of India
Ministry of Finance
Department of Revenue
Central Board of Excise & Customs

North Block, New Delhi
Dated the 12th September, 2017

To

The Commissioner (Logistics)/ Director (RL), CRCL
'A' Wing, Lok Nayak Bhawan
Khan Market, New Delhi

Subject: Circulation of Transfer Policy for Group 'A' Officers of Central Revenues Control Laboratory and other Revenue Laboratories under Central Board of Excise and Customs, Department of Revenue.

Sir

I am directed to state that the competent authority has approved the draft Transfer Policy for Group 'A' Officers of Central Revenues Control Laboratory and other Revenue Laboratories under Central Board of Excise and Customs, Department of Revenue.

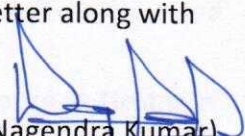
2. The final Transfer Policy in respect of Group 'A' Officers of CRCL and other Revenue Laboratories under CBEC is enclosed at Annexure-A to this letter. You are requested to kindly circulate the said Transfer Policy amongst all concerned officers under intimation to the Board at the earliest.

Yours faithfully

Encl. – Annexure-A.

(Nagendra Kumar)
Under Secretary to the Govt. of India
Tel. No. 011-23095584

Copy to: Directorate General of Systems & Data Management, 4th & 5th Floor, Samrat Hotel, Chanakyapuri, New Delhi – 110021, with a request to upload this letter along with enclosure in the website of CBEC.


(Nagendra Kumar)
Under Secretary to the Govt. of India

Transfer Policy for Group 'A' Officers of Central Revenues Control Laboratory and other Revenue Laboratories under Central Board of Excise and Customs, Department of Revenue

Central Revenues Control Laboratory (CRCL) and 11 Revenue Laboratories located at Customs House, Kandla; Customs & Central Excise, Vadodara; Customs House, Mumbai; Customs House, JNPT; Customs House, Goa; Customs House, Mangalore; Customs House, Cochin; Customs House, Tuticorin; Customs House, Chennai; Customs House, Vizag; and Customs House, Kolkata provide assistance to the CBEC field offices in Customs assessment/enforcement and enforcement of other laws by chemical testing of import/export goods. The CRCL staff is also posted at Government Opium & Alkaloid Works, Ghazipur & Neemuch. Further, CRCL is notified to test samples of narcotics, psychotropic substances and drugs under the NDPS Act, 1985. The Group 'A' cadre of CRCL consists of the following:-

(i)	Director	(01)	-Headquarters at New Delhi
(ii)	Joint Director (NFSG)	(02)	
(iii)	Joint Director	(06)	
(iv)	Chemical Examiner Grade-I	(22)	
(v)	Chemical Examiner Grade-II	(45)	

This policy lays down norms for transfer and posting of Group 'A' officers.

1. Objective:

This policy aims at ensuring appropriate exposure to the officers working in different Laboratories and consequential career growth. At the same time, it seeks to ensure that the officers are regularly rotated so as to avoid development of vested interest. It is also the endeavour that the transfer should not be so frequent as to create work related difficulties.

2. Tenure:

- 1) An officer shall be allowed a tenure of 5 years of continuous stay at one place.
- 2) Officers shall, usually, not be allowed a cumulative stay (with or without break) of more than 14 years, at one place.
- 3) For the purpose of continuous/ cumulative stay, posting at Customs House Laboratory, Mumbai and Customs House Laboratory, JNPT shall be counted together.
- 4) For the purpose of continuous/ cumulative stay at one place, tenure at Group 'B' level, wherever applicable, shall also be counted.

3. Posting on Promotion:

An officer shall be usually posted out on promotion.

4. Placement Committee:

Transfer/ posting of Group 'A' officers of CRCL will usually be made once in a year (during April to June) every year. The proposal in this regard shall be submitted for consideration of the Board by a Placement Committee consisting of the following:-

- (i) Director, CRCL : Chairman
- (ii) ADG, HRM-II, DGHRD : Member
- (iii) Director/ DS, (Ad.IIA&B), CBEC : Member
- (iv) Deputy Director, DGHRD : Member (Secretary)

5. Other:

- (i) The competent authority may on administrative grounds transfer any officer at any time.
- (ii) An officer, who is scheduled to retire within 2 years, shall normally not be disturbed from his present place of posting.
- (iii) Guidelines issued by the Central Government, from time to time, in respect of transfer/ posting on compassionate grounds, spouse, medical, children's education and persons with disability etc. shall apply ipso-facto.
