

 <p><b>NATION TAX MARKET</b> CENTRAL GOODS &amp; SERVICE TAX</p>	 <p>सत्यमेव जयते</p>	<p>भारत सरकार / GOVERNMENT OF INDIA          वित्त मंत्रालय / MINISTRY OF FINANCE          उपायुक्त। सहायक आयुक्त का कार्यालय          OFFICE OF THE DEPUTY / ASSISTANT COMMISSIONER          केन्द्रीय वस्तु एवं सेवा कर / CENTRAL GOODS &amp; SERVICE TAX          मालदा प्रमंडल / MALDA DIVISION          महेशमटी / MAHESHMATI, मालदा - 732101 / MALDA-732101          Phone- 03512-220356, Fax- 03512-220356, email-mldnexcise@gmail.com</p>
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C.No-I(1)01/Accom/MLDN/CEX/2017/

Date-22-11-2017

***E - TENDER FOR HIRING OFFICE ACCOMMODATION AT MALDA  
DIVISION & (04) FOUR RANGE OFFICE***

Ministry of finance, Department of Revenue, Office of the Assistant Commissioner Central Goods & Service Tax, Malda Division, Maheshmati, Malda, W. B., Pin Code-732101 invites offers from the owners of premises at Malda for total area of around 8000 square feet [comprising approx 20 (Twenty) rooms of size 16X18 Sq. Feet, adequate space for balcony, approx 05 (Five) lavatories (toilets/wash basin)] with all facilities including adequate power (with power back up / space for DG Set) / Water supply and sufficient parking space (Four Wheelers, Two Wheelers) for its office and officials for initial period of 03 years and subject to further extension on mutual agreement as per details given below:-

Sl. No.	Name of Office	Carpet area Required (Around)
01	Office of the Assistant Commissioner Central Goods & Service Tax Malda Division, Malda including 04 (four) Range offices.	8000 square feet
<b>Total</b>		<b>8000 square feet</b>

2. Area required for above office should preferably be in a single building. The premises should have proper connectivity. It should be ready for immediate occupation. Interested parties with clear title alone may apply. They may download **Technical bid** and **Financial bid** formats from <https://eprocure.gov.in/cppp/www.cbec.gov.in/www.dri.nic.in> or may also collect the same from this office on any working day during office hours. They should put their offers in two separate sealed envelopes super-scribed as '**Technical bid**' and '**Financial bid**' and send it in a single envelope super-

scribed "**Tender for hiring office accommodation at Malda by 18.12.2017** at the following address:-

**Office of the Assistant Commissioner, Central Goods & Service Tax, Malda Division, Maheshmati, Malda (W.B) Pin Code-732101.**

3. Priority would be given to premises belonging to Public Sector Units/Govt. Department / Public Financial Institutions/co-operatives. Similarly, preference shall be given to building of new construction, offering independent parking space and with furnished plug and play office buildings having independent parking space and proximity to **around Malda Town**, Private owners shall submit copies of documentary proof of ownership alongwith Technical Bid. **Bids/enquires from Brokers shall not be entertained.**

**4. DATE OF OPENING OF THE BID IS 19.12.2017 (11:30 AM).**

5. The Assistant commissioner, Central Goods & Service Tax, Malda Division, Maheshmati, Malda, Pin Code-732101 reserves its right to accept or reject any offer without assigning any reasons.

Sd/22-11-2017

Assistant commissioner  
Central Goods & Service Tax,  
Malda Division, Malda.

C.No-I(1)01/Accom/MLDN/CEX/2017/

Date-22-11-2017

1. The Commissioner of CGST, Siliguri Commissionerate, Siliguri.
2. The Assistant Commissioner (Estt) of CGST, Siliguri Commissionerate, Siliguri.
3. The Assistant Commissioner (Computer Admin.) of CGST, Siliguri Commissionerate, Siliguri with request to upload this tender on the CBEC website.
4. The Principal chief Commissioner, GST Bhawan, Kolkata.

Sd/22-11-2017

Assistant commissioner  
Central Goods & Service Tax,  
Malda Division, Malda

**OFFER SUBMITTED FOR LEASING PREMISES FOR OFFICE OF  
THE ASSISTANT COMMISSIONER CENTRAL GOODS & SERVICE  
TAX DIVISION OFFICE & FOUR (04) RANGE OFFICES**

**TECHNICAL BID**

(To be submitted in a separate sealed envelope super-scribed “Technical Bid”) With reference to your advertisement in the \_\_\_\_\_ dated \_\_\_\_\_, I/We offer the premises owned by us for Office of the Assistant commissioner Central Goods & Service Tax Malda Division, Malda, & 04 (four) Range office.

GENERAL INFORMATION	
A. LOCATION	
a) Name of the Building	
b) Building Number	
c) Name of street/Road	
B. Name of owner(s)	
TECHNICAL INFORMATION	
a) Building	
i. Loading bearing	
ii. Framed structure	
b) Type of building Residential	
C) Total Floor Area* (in Square Feet)	
* Floor area is the area which is covered but excluding the following portions:-	
(i) Walls and columns :	
(ii) portico :	
(iii) sanitary shafts :	
(iv) stair case :	
(v) Bon louvers :	
(vi) lift wells :	
(vii) Air conditioning duct :	
(viii) Balcony :	
(ix) portion below window sil :	
(x) lofts.	
Total Open Area (in Square Feet):	
Total Area (in Square Feet):	

d) No. of Rooms & details of other accommodation (attach a copy of the layout plan)	
e) Building ready for occupation, if not how much time will be required for occupation	
f) Amenities available	
i. No. of four wheeler for which parking is available.	
ii. Type of parking such as open, covered or closed, may be specified	
iii. Electric Power supply	
iv. Running Water Supply	
v. Parking Area	
vi. Whether plans are approved by the local authorities	
vii. Whether NOC from Local Authorities obtained. If no, Whether, you will obtain the same from Local authorities.	
viii. Whether occupation certificate has been obtained.	
ix. Whether direct access for passenger, commercial vehicles is available from the main road.	
f) Services	
i. Whether fire fighting arrangements provided.	
ii. Whether central Air Conditioning system is provided /provisioned.	
iii. Whether compound wall constructed.	
iv. Whether garden available within the compound	
v. Whether Yard light provided.	
vi. Whether Access to terrace provided.	
vii. Whether willing to make additions/alterations in the premises	

as per requirements.	
viii. Whether structural stability certificate from a structural Engineer submitted	
ix. Whether there is excessive use for combustible material such as wood work/thermocool in the construction.	
x. Whether there is a provision of passenger/goods lift.	
xi. Whether pre-construction / post construction anti-termite treatment has been provided	
xii. Whether water proofing treatment on the terrace done as required.	
<b>SIGNATURE OF OWNERS Name</b>	
Contact No.: (i) Mobile:	
(ii) Landline:	
Name:-	
Contact No. :(i) Mobile:	
(ii) Landline:	
(iii) Email:	

Signature of Bidder

**FINANCIAL BID FOR LEASING PREMISES FOR OFFICE OF THE ASSISTANT  
COMMISSIONER CENTRAL GOODS & SERVICE TAX DIVISION OFFICE &  
FOUR (04) RANGE OFFICES**

(To be submitted in a separate sealed envelope super-scribed “Financial Bid”) With reference to your advertisement in the \_\_\_\_\_ dated \_\_\_\_\_, I/We offer the premises owned by us for Office of the Assistant commissioner Central Goods & Service Tax Malda Division, Malda, & 04 (four) Range office.

<b>GENERAL INFORMATION</b>	
<b>A. LOCATION</b>	
a) Name of the Building	
b) Building Number	
c) Name of street/Road	
d)Name of city	
e)Pin Code	
<b>B. Name of Owner(s)</b>	
<b>C.Rent</b>	
Rent pre sq.feet of floor area* in Inclusive of municipal ta and cess, if applicable.(The electricity and water bills)	
*Floor area is the area which is covered but excluding the following portions:-	
(i)Walls and columns	
(ii)Portico sanitary shafts	
(iii)sanitary shafts	
(iv)Stair case	
(v)Bon louvers	
(vi)Lift wells	
(vii)Air conditioning duct	
(viii)Balcony	
(ix)Portion below window sil	
(x)lofts	
Total floor area (In Square feet)	
Total Rent per Month	
<b>SIGNATURE OF OWNERS Name</b>	
Contact No.: (i) Mobile:	
(ii) Landline:	
Name:-	
Contact No. :(i) Mobile:	
(ii) Landline:	
(iii) Email:	

Signature of Bidder