



**Government of India  
Ministry of Finance (Department of Revenue)  
Directorate of Revenue Intelligence, Zonal Unit,  
No.8(P)2, 1<sup>st</sup> Stage,3<sup>rd</sup> Block, Opposite to BDA Complex,  
HBR Layout, Bangalore – 560 043.**

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**TENDER NOTICE FOR INVITING RATES/ QUOTATIONS FOR  
SECURITY SERVICES AT DRI BZU, BANGALORE**

**GENERAL INSTRUCTIONS:**

1. The office of **Directorate of Revenue Intelligence, Bangalore Zonal Unit, No.8(P)2, 1<sup>st</sup> Stage,3<sup>rd</sup> Block, Opposite to BDA Complex, HBR Layout, Bangalore – 560 043** invites sealed offers from reputed / authorized firms / companies engaged in the business of providing security service for providing security to the said office for a period of one year with effect from **01.02.2018**.
2. The tender form in the proforma prescribed with complete Annexures in all respects should be submitted to **the Deputy Director(Admin), Directorate of Revenue Intelligence, Bangalore Zonal Unit, No.8(P)2, 1<sup>st</sup> Stage,3<sup>rd</sup> Block, Opposite to BDA Complex, HBR Layout, Bangalore – 560 043** by **12.30 pm on 15-01-2018**. The sealed covers are to be super scribed '**Tender for Provision of Security Services**'. The terms & conditions and the nature of service to be provided are mentioned in the Annexure I. The technical bid (Annexure II) for security services along with Annexure-I will be opened on **15.01.2018** at 16.30 hrs in the presence of bidders, if any.
3. It may please be noted that Agencies which do not fulfill the pre-qualification requirement will not be considered. Financial bid under Annexure-III of those Agencies which fulfill the terms and conditions (Annexure-I and II) will only be opened on 15.01.2018 in the presence of the bidders. This office reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
4. The bidder shall sign and stamp each page of this tender document as a token of having read and understood the terms and conditions contained herein and submit the same along with the Tender. The bidder shall fill up the information in Annexure I, enclosed at the end of this document in clear and legible terms. Necessary documents of proof should be attached. Prices wherever quoted should be written both in figures and words. The annexures shall be signed and stamped by the firm as mentioned above.
5. The security agency shall provide two security guard(Ex-Servicemen only) per shift in three (3) shifts at 24/7 basis with proper supervision of jobs in Night shifts to the aforesaid office. Security shall be provided for 8 hour duration from 8:00 Hrs. to 16:00 Hrs, 16:00 Hrs to 24:00 Hrs and 24.00 Hrs to 8:00 Hrs on the next day. The

rates shall be quoted accordingly. Per Person Per Month break-up should also be enclosed along with the Financial Bid. The rates should be exclusive of Goods and Service Tax.

**6.** Inspection of the premises can be made between **10 a.m. and 5 p.m. on any working day during the above period.**

**7.** Tenders will not be accepted after the time and date fixed for the receipt of tenders

Encl.: Annexure I( Terms and conditions), II ( Technical bid) and III (Financial bid)

**Date : 28.12.2017**

Sd/-  
**(M.S.PRITHVI)**  
**DEPUTY DIRECTOR**

**ANNEXURE – I****TERMS AND CONDITIONS:**

1. The agency shall be considered for award of Contract only if it agrees to abide by the following terms and conditions:
2. The agreement will be in force for a period of one year from the date of award of contract. The Office reserves the right to extend the duration of the contract for a further period of 12 months subject to satisfactory performance and on mutually agreed terms and conditions.
3. Conditional tenders, late tenders, tenders incomplete or not meeting all the tender conditions hereinafter specified will be rejected.
4. This Office reserves the right to accept or reject any tender in part or full, without assigning any reasons thereof.
5. The agency shall have a minimum experience of three years in providing round the clock security services by deployment of security personnel. Copies of Agreement/Work Order from clients as documentary evidence must be provided.
- 6. The agency should have obtained a license from the controlling authority under The Karnataka Private Security Agencies Rules, 2008. The agency should preferably have an all India network.**
- 7. The agency should be registered with Goods and Service Tax.**
- 8. They shall pay the wages as per THE MINIMUM WAGES (CENTRAL) RULES, 1950 as amended.**
- 9. They shall be registered with THE EMPLOYEES' PROVIDENT FUNDS AND MISCELLANEOUS PROVISIONS ACT, 1952 and shall follow said act.**
- 10. They shall be registered with THE EMPLOYEES' STATE INSURANCE ACT, 1948 and shall follow the said Act.**
- 11. They shall be registered with THE CONTRACT LABOUR (REGULATION AND ABOLITION) ACT, 1970 and shall follow the said Act.**
12. The Security Agency shall provide extra person(s) if desired by the Office, during the period of this agreement at the rates already agreed in this contract.
13. The antecedents of all the security personal shall be got verified from the police by the agency before deployment for work at the agency's own cost. The Department reserves the right to any verification (including police verification) independently and the agency shall provide full co-operation.

14. The bidder /service provider will attract a penalty of Rs. 500/- (Rupees five hundred only) per day per person in case the security guard deployed under this service contract fails to carry out the said service contract fails to carry out the said services due to his absence or any other reason.

15. The successful bidder/service provider shall not be allowed to transfer, assign or sub-contract their rights and liabilities under this contract to any other agency without the prior written consent of this office.

16. Bidder should have a minimum turnover for the last three (03) financial years i.e. 2014-15, 2015-16 and 2016-17 shall be Rs, 50 (Fifty) lakhs in each financial year from the security service and proof of the same must be enclosed.

17. The security guards shall perform their duties diligently and afford protection to the entire premises **of the Office of the Additional Director General Directorate of Revenue Intelligence, Zonal Unit, No.8(P)2, 1<sup>st</sup> Stage,3<sup>rd</sup> Block, Opposite to BDA Complex, HBR Layout, Bangalore** that includes the open areas & the built up areas, its movable and immovable properties, check all vehicles, maintain entry/exit registers, give instructions to park private vehicles at proper place, watch the movements of public/visitors and alert the concerned officer-in-charge in alarming situations, apart from attending to such other duties as may be assigned by officers concerned from time to time. The guards should be skilled in traffic management, basic electrical skills of operating pumps and gensets etc and handling of fire fighting equipments. The guards should be able to read and write English and speaking local language.

18. The security guards shall be vigilant so that no person shall carry away any articles belonging to the office, out of its premises, and in such an event, he shall immediately inform the concerned officer-in-charge and act in accordance with the instructions given by him/her from time to time.

19. The Security agency will be responsible for the discipline of the Security Personnel employed by them. A senior officer of the agency should visit and check the Security staff in different shifts periodically, monitor their performance and report to the officer concerned on a regular basis.

20. In case the security guards provided by the agency to this Office are found to indulge in any undesirable or unfair activities in the premises of the office, the agency will be solely responsible for all the consequences and this Office shall be at liberty to lodge complaints before appropriate authorities.

21. In case of any theft/pilferage of any property belonging to the concerned officer-in-charge shall inform the Security Agency and register complaints with the police. It will be the responsibility of the Security Agency to pursue the matter with the police with the assistance of the concerned officers in the Department.

22. Only Ex-Servicemen, able bodied, physically fit, well-trained, disciplined and honest personnel shall be appointed for duty. Persons so deployed shall not be below 21 years and not above 50 years. They shall perform their duties to the satisfaction of this office.

23. The security agency shall provide proper uniform with required accessories such as whistle, torch lights, walky-talky, batons, etc to the security guards and shall ensure that their turnout is smart in all respects. Rain boots and rain coats should be provided to them during the rainy season.
24. The agency should ensure that there is no scope for any grievance from the personnel on delayed payment of wages. The employees engaged by the security agency will be in the employment of the Security Agency only.
25. Mode of payment of services will be monthly and through Electronic Clearing System. Tax shall be deducted at source as per the Income Tax Rules from the monthly bills.
26. In case the agency withdraws or the department terminates the contract for violation of terms and conditions and / or deficiency in services during the period of contract, the additional expenses in hiring a new contractor on temporary arrangement shall be borne by the successful bidder.
27. This office reserves the right to terminate the services of the agency at anytime without giving any notice whatsoever.
28. The Security Agency shall strictly comply with the terms and conditions of the agreement which will be executed with the successful bidder. Failure by the agency to comply with such statutory requirements and / or the terms of the agreement during the period of contract or deficiency in services shall result in termination of the contract.
29. Any dispute arising out of the agreement or that, which may arise in future, shall be resolved by taking recourse to mutual settlement, failing which the dispute will be subject to Bangalore jurisdiction only.

Sd/-  
**(M.S. PRITHVI)**  
**DEPUTY DIRECTOR**

**ANNEXURE – II (Technical Bid)**

1. Name of the Registered Firm / Company :
2. Address of the company  
(with Tel No., Fax & E-mail) :
3. Status of ownership  
(Proprietary/Partnership/Company-attach proof) :
4. Name & Address of the Partners /  
Directors (With Mobile No.) :
5. Contact Person(s) (with mobile number) :
6. Licence No. obtained from the  
controlling authority under The Karnataka Private Security Agencies Rules,  
2008. :
- (attach photocopy of the licence)
7. Date of establishment of the firm :
8. List of clients along with certificate of appreciation from at least two  
important clients :
9. PAN No. :
10. a) GSTIN :
- b) Amount of Service Tax paid during the Year 2014-15, 2015-16,  
2016-17
- (Attach proof of payment of Service Tax)
11. No. of persons employed  
(Attach proof) :
12. Annual turnover for past 3 years  
(attach Balance Sheets and ITR) :
13. Details of Registration with EPFO  
and ESIC (attach  
proof) :

**DECLARATION**

I/we hereby certify that the information furnished above is full and correct to the best of my / our knowledge. I/we understand that in case any deviation is found in the above statement at any stage, the company/firm will be blacklisted and will not have any dealing with the Department in future.

(Signature of the Authorized Signatory with date)

**ANNEXTURE -III (Financial Bid)**

Rate of Security Guard (Ex-Servicemen without Arms) for providing security

<b>S.N o.</b>	<b>Description of staff</b>	<b>No of persons</b>	<b>Rate per person per month (30 days)*</b>	<b>Total Amount** (Rs)</b>
1	Security Guards (Ex Servicemen without Arms only)	6		

Total Amount Rs ..... (Rupees.....)

(\* Break-up of quoted rate provided/not provided)

(\*\*exclusive of Goods and Service tax)

(Signature of the Authorized Signatory with date)



This office had called for tenders in sealed covers for providing security services at the premises of DRI, Bangalore from 01.01.2018 for a period of One Year. The following bidders had submitted tenders for providing security services:

- i. M/s M/s Esteem Security Agency,
- ii. M/s Poojaya Security & Manpower Services
- iii. M/s Security and Manpower Services
- iv. M/s Target Manpower Solutions
- v. M/s. World Wide Security
- vi. M/s. Global Detective Agency.

The tenders were evaluated on 15.12.2017 at 1630 hrs in a meeting of the Tender Evaluation committee comprising of the following members:

- a. ShriT.G.Venkatesh, Additional Director, DRI, Bangalore
- b. ShriS.P.Shyamsundhar, Deputy Director, DRI Bangalore
- c. ShriR.V.Raghunandan, SIO, DRI Bangalore
- d. ShriD.P.Suresh, SIO, DRI Bangalore
- e. ShriSachin Kumar Roy, TA, DRI Bangalore.

Minutes of the meeting held on 15.12.2017 at 16.30 hrs to evaluate the tenders submitted for providing security services in the DRI Building are placed opposite in file for perusal please.

The following points have emerged during the evaluation of the financial bids of the tenderers:

1. A total number of 5 out of the 6 bidders qualified for the financial bid. One bidder viz M/s Target Manpower Solutions was rejected in the stage of evaluation of Technical Bids due to the expiry of PASARA (The Private Security Agencies (Regulation) Act, 2005) License as recorded in the minutes of the meeting.
2. M/s. Security & Manpower Services, Bangalore have quoted a rate of Rs 15995/- per person per month for providing 4 security guards. The minimum wage for Bangalore (Group A city) for Watch & Ward

services is Rs. 653 per day as per Order dated 06/10/2017 issued under F.No.1/13(6)/2017-LS-II by the Office of the Chief Labour Commissioner(C), Ministry of Labour& Employment, Government of India, New Delhi. On scrutiny it is found that the rate per person per month for 8 hr shift should come to Rs. 19590/- and for 12 hr shift it should come to Rs. 29385/-.

3. Thus, the rates quoted by M/s. Security & Manpower Services at Rs. 15995/- is lower than the minimum wages specified by the Central Government.
4. In the case of M/s Global Detective Agency, the quoted rate of Rs. 25,027/- per person per month for 12 hr shift has been arrived at by taking a minimum wage of Rs. 506/- which is erroneous and as such the quoted rate is lower than the minimum wages specified by the Central Government.
5. M/s Poojaya Security Services has quoted a rate of Rs. 23,550/- per person per month for 8 hr shift and has certified that the same rates will be applicable for 12hr shift as well. Thus, in this case also, the stipulated minimum wage rates for 12hr shift are not being followed.
6. M/s World Wide Security Organization has quoted rates as per minimum wages of Karnataka for 12 hrs and 26 days. But as per the minimum wages specified by the Central Government, rates should be for 30 days.

In view of the above situation, though 5 Bidders have qualified in Technical Bid, while perusing their financial bids discrepancies are noticed in respect of 4 bidders whose financial quotes are not as per the Minimum Wages Act as prescribed for Bangalore ( Group A City ) for Watch & Ward services issued under F.No.1/13(6)/2017-LS-II by the Office of the Chief Labour Commissioner(C), Ministry of Labour& Employment, Government of India, New Delhi and also the No. of working days prescribed in the above G.O is not adhered by the 4 bidders in their quotes.

Hence, there is only one bidder out of total 6 bidders who has qualified for competing in the bid. As per procedure set out for processing of Tenders, there must be minimum of Two or more bidders for making comparison and arriving at a final result of tendering process.

In view of the above mentioned submissions, with only One Bidder i.e., of M/s Esteem Security Agencies further processing and finalization of the bids may not be feasible.

Put up for further Orders pls.



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**Ministry of Finance (Department of Revenue)**  
**Directorate of Revenue Intelligence, Zonal Unit,**  
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**HBR Layout, Bangalore – 560 043.**

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SECURITY SERVICES AT DRI BZU, BANGALORE**

On behalf of the President of India, the Office of the Additional Director General, Directorate of