

F.No. 2-5/2015/FIU-IND/Admn
Government of India
Ministry of Finance
Department of Revenue
Financial Intelligence Unit-India

21/09/17

6th Floor, Hotel Samrat,
Kautilya Marg, Chanakyapuri
New Delhi – 110 021.

Dated : 21 September, 2017

To

Additional Director
Directorate General of Systems &
Data Management, Customs
Central Excise & Service Tax
1st Floor, C.R. Building
I.P. Estate, New Delhi-110009

Suppl (Circular)
M.P. Singh
21/09/17
Sh. K. Singh
22/09/2017
for n/a

(Kind attention : Sh Yogendra Singh)

Subject : **Filling up the post of Additional Director/Joint Director/Deputy Director on deputation basis in Financial Intelligence Unit-India - regarding**

Sir,

I am directed to intimate that FIU-IND, an attached office under of DoR having sanctioned strength of 75, which includes 41 Group 'A' officers, is not getting adequate response to the vacancies circulars for various posts uploaded on the websites of FIU-IND and DoR from time to time. The mode of appointment for all the posts except for the posts of MTS, is deputation.

2. In view of the same, Director, FIU-IND desires that, with a view of give more affective circulation to the posts presently uploaded on the websites of DoR and FIU-IND, the vacancy circulars of various posts, may also be uploaded on the website of CBEC.

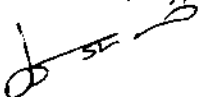
3. The hard copies of following circulars of the vacant posts are being forwarded to you with the request to please upload the same on your website:-

(a) DoR's O.M. No A.12026/02/2011-SO (ES Cell) dated 11.09.2017 regarding filling up the posts of Additional Director/ Joint Director in FIU-IND on deputation basis.

(b) DoR's O.M. No A.12026/5/2012-SO (ES Cell) dated 26.09.2016 regarding filling up the posts of Deputy Director in FIU-IND on deputation basis.

(c) FIU-IND's Circular F.No.2-3/2015/FIU-IND/Admn dated 02.09. 2017 regarding filling up the posts of Group 'B' and 'C' posts in FIU-IND on deputation basis.

4. It is requested to please extend co-operation by uploading the above listed vacancies circular on your website.

Yours faithfully,


(S D Sharma)
Deputy Director(Admn)
Tele : 26883291

Encls : As above

F.No.A.12026/02/2011-SO (ES Cell)
Government of India
Ministry of Finance
Department of Revenue

Room No. 55, North Block, New Delhi-110001
Dated: 11th September, 2017

OFFICE MEMORANDUM

Subject: - Filling up the posts of Additional Director/Joint Director in the Financial Intelligence Unit, India (FIU-IND) under the Ministry of Finance, Department of Revenue at New Delhi, on deputation basis - regarding.

The undersigned is directed to say that it has been decided to fill up either two posts of Additional Director in the level 13 in Pay Matrix (Rs.118500-214100) or Joint Director in the level 12 in Pay Matrix (Rs.78800-209200) in the Financial Intelligence Unit-India (FIU-IND), under the Ministry of Finance, Department of Revenue at New Delhi, on deputation basis. Unforeseen vacancies, if any, shall also be considered.

2. FIU-IND has been set up by the Government of India vide Ministry of Finance, Department of Revenue's Office Memorandum dated 18th November 2004 to coordinate and strengthen the collection and sharing of financial intelligence through an effective national, regional and global network to combat money laundering and related crimes. The FIU-IND is the central national agency responsible for receiving, processing, analyzing and disseminating information relating to suspect financial transactions. It receives prescribed information from various entities in the financial sector under the Prevention of Money Laundering Act 2002 (PMLA) and in appropriate cases, disseminates information to relevant enforcement/ intelligence agencies, and regulators of the financial sector.

3. The following categories of officers are eligible for applying for the post of Additional Director:-

Officers of All India Services or Central Services:

(a) (i) holding analogous posts on regular basis in the parent cadre or organisation;

or

(ii) with five years' service in the grade rendered after appointment thereto on regular basis in Posts in the level 12 in Pay Matrix (Rs.78800-209200) or equivalent in the parent cadre/ department; and

(b) possessing the following educational qualifications and experience:

(iii) A Bachelor's degree from a recognised university;

(iv) Twelve years' experience in relevant fields namely, administration or financial and economic administration or law or company law or economic laws such as money laundering or capital market or auditing or enforcement of laws or investigation and prosecution or tax administration or regulatory mechanism or information technology.

4. **The following categories of officers are eligible for applying for the post of Joint Director:-**

Officers of All India Services or Central Services:

(a) (i) holding analogous posts on regular basis in the parent cadre or organisation;

or

(ii) with five years' service in the grade rendered after appointment thereto on regular basis in Posts in the level 11 in Pay Matrix (Rs.67700-208700) or equivalent in the parent cadre/ department; and

(b) possessing the following educational qualifications and experience:

(i) A Bachelor's degree from a recognised university;

(ii) Ten years' experience in relevant fields namely, administration or financial and economic administration or law or company law or economic laws such as money laundering or capital market or auditing or enforcement of laws or investigation and prosecution or tax administration or regulatory mechanism or information technology.

Note : There shall be flexibility to fill the posts either by Additional Director or Joint Director depending upon the eligibility of the applicants (Period of deputation including period of deputation in another ex- cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed five years/four years respectively in the case of Additional Director/Joint Director. The maximum age-limit for appointment by deputation shall be not exceeding 56 years' as on the closing date of the receipt of applications).

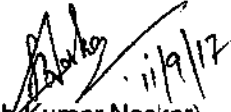
5. The pay & allowances and other terms will be regulated in accordance with the instructions issued by Department of Personnel & Training from time to time.

6. Willing and eligible officers should send their applications for the post in the enclosed format through the cadre controlling authority alongwith cadre/Vigilance clearance, addressed to the Under Secretary (ES Cell), Ministry of Finance, Department of Revenue, Room No. 55, North Block, New Delhi-110001. **This is an open ended circular. All completed application of eligible candidates shall be put up before the selection committee at the end of every month.**

7. The Cadre Controlling Authority may ensure that the applicant fulfils all the eligibility conditions specified above and also verify the particulars furnished by the applicants, before granting cadre clearance. Once cadre clearance is given, it will be presumed that the eligibility conditions are fulfilled and particulars are correct.

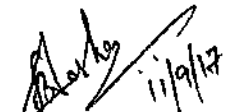
8. The Cadre Controlling Authority while forwarding the application must enclose vigilance clearance in the proforma prescribed in the Annexure - I including whether disciplinary case is pending or being contemplated against the officer, major minor penalty statement for the last 10 years, Integrity certificate & available ACRs/APARs for the last five years. In case of photocopies of ACRs/APARs are being forwarded, each page of it may please be attested by the Gazette Officer.

9. In no case, incomplete application without all clearances or advance copy of application shall be accepted after due date.


(Biplab Kumar Naskar)
Under Secretary to the Govt. of India
Tele: 2309- 5371

To
All Ministries & Departments of the Government of India.

Copy to: - CBEC, CBDT and FIU-IND with the request to place the above vacancy circular on their respective websites.


(Biplab Kumar Naskar)
Under Secretary to the Govt. of India

PROFORMA

APPLICATION FOR THE POST OF ADDITIONAL DIRECTOR/JOINT DIRECTOR IN THE FINANCIAL INTELLIGENCE UNIT- INDIA DN DEPUTATION BASIS.

1	Name				
2	Post applied for				
3	a) Present post held (whether regular, ad-hoc or on deputation basis).				
	b) If presently on deputation, please indicate designation of the post held in the parent office/cadre and scale of pay of that post along with the present basic pay in that grade.				
4	Present Pay Band and Grade Pay (also mention Basic Pay)				
5	Date of getting the present scale on regular basis.				
6	Date of Birth				
7	Date of entry into service (including service & batch)				
8	Date of retirement				
9	Office address				
10	Phone & FAX Number with STD code				
11	E-mail address				
	Mobile No.				
12	Educational Qualifications				
13	Position held since entry into service :				
	Designation & Place of posting	Scale of pay (pre-revised)	From	To	Whether post held on regular or ad-hoc basis.

14	Applicant must indicate how the eligibility criteria like number of years of service rendered in the relevant pay scale, educational qualification, experience in the relevant field, age on closing date of applications and period are fulfilled.	
15	Name and address, telephone number of concerned officer in the office of the Cadre Controlling Authority.	

Note: Column 14 & 15 must be filled.

Date:

Signature of the candidate

Particulars of the applicant verified

Signature of Cadre Controlling Authority
along with stamp

ANNEXURE - I

(Cadre clearance and Vigilance clearance) FOR THE USE OF CADRE CONTROLLING AUTHORITY/DEPARTMENT ONLY

1	Whether the officer meets eligibility requirement as on the closing date of application	
2 (i)	Whether the officer has been placed on the Agreed List or List of Officers of Doubtful Integrity (If Yes the details to be given)	
2 (ii)	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result	
2 (iii)	Whether any punishment was awarded to the officer during last 10 years and if so the date of imposition and details of the penalty	
2 (iv)	Is any disciplinary /criminal proceedings or charge sheet pending against the officer as on date [If so details to be furnished including reference no., if any, of the Commission	
2 (v)	If any action contemplated against the officer as on date [if so details to be furnished]	
2 (vi)	Date of filing of latest IPR	
3	Whether cadre clearance for the officer by the Competent Authority has been granted	
4	Whether integrity of the officer is certified	

It is certified that the information/entries furnished by the officer has been verified from the service records of the officer.

Date

Signature-----

Name

Designation (with stamp)

F.No.A.12026/5/2012-SO (ES Cell)

Government of India
Ministry of Finance
Department of Revenue

Room No.55, North Block, New Delhi

Dated: 26th September, 2016

OFFICE MEMORANDUM

Subject: - Filling up the posts of Deputy Director in the Financial Intelligence Unit, India (FIU-IND) under the Ministry of Finance, Department of Revenue at New Delhi, on deputation basis – regarding.

The undersigned is directed to say that it has been decided to fill up 07 vacant posts of Deputy Director in the PB 3 (Rs. 15600-39100) with Grade Pay of Rs.6600 in the Financial Intelligence Unit-India (FIU-IND), under the Ministry of Finance, Department of Revenue at New Delhi, on deputation basis.

2. FIU-IND has been set up by the Government of India vide Ministry of Finance, Department of Revenue's Office Memorandum dated 18th November 2004 to coordinate and strengthen the collection and sharing of financial intelligence through an effective national, regional and global network to combat money laundering and related crimes. The FIU-IND is the central national agency responsible for receiving, processing, analyzing and disseminating information relating to suspect financial transactions. It receives prescribed information from various entities in the financial sector under the Prevention of Money Laundering Act 2002 (PMLA) and in appropriate cases, disseminates information to relevant enforcement/ intelligence agencies, and regulators of the financial sector.

3. The following categories of officers are eligible for applying for the post of Deputy Director:-

Officers under the Central Government:-

(a)(i) Holding analogous post on regular basis in the parent cadre or Department; or

(ii) With five years' service in the grade rendered after appointment thereto on a regular basis in the Pay Band 3 (15600 – 39100) with Grade Pay of Rs. 5400 or equivalent in the parent cadre or department; and

(b) Possessing the following educational qualifications and experience

i) A Bachelor's degree from a recognized university;

ii) Five years' experience in the relevant fields, namely, administration or financial and economic administration or law or company law or economic laws such as money laundering or capital market or auditing or enforcement of laws or investigation and prosecution or tax administration or regulatory mechanism or information technology.

[Note: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.]

4. The pay & allowances and other terms will be regulated in accordance with the instructions issued by Department of Personnel & Training from time to time.

5. The Cadre Controlling Authorities are requested that applications of eligible and willing officers may be forwarded in the proforma annexed so as to reach the Under Secretary (ES Cell), Ministry of Finance, Department of Revenue, Room No. 55, North Block, New Delhi-110001.

6. Incomplete applications or applications not received through proper channel may not be considered. This is an open vacancy circular. The complete applications received by 30th of every month shall be considered for selection in the subsequent month for available vacancies. This process will continue till all the vacancies are filled up.

7. The Cadre Controlling Authority may ensure that the applicant fulfils all the eligibility conditions specified above and also verify the particulars furnished by the applicants, before granting cadre clearance. Once cadre clearance is given, it will be presumed that the eligibility conditions are fulfilled and particulars are correct.

8. The Cadre Controlling Authority while forwarding the application must enclose vigilance clearance in the proforma prescribed in the Annexure - I including whether disciplinary case is pending or being contemplated against the officer, major minor penalty statement for the last 10 years, integrity certificate & available ACRs/APARs for the last five years. In case of photocopies of ACRs/APARs are being forwarded, each page of the same may please be attested.

(Biplab Kumar Naskar)

Under Secretary to the Govt. of India

Tele: 2309 - 5371

To

All Ministries & Departments of the Government of India.

Copy to :- Chairman, CBEC, Chairman, CBDT, CAG, Office of the CAG of India, Deen Dayal, Upadhy Marg, New Delhi and FIU-IND with the request to place the above vacancy circular on their respective websites.

(Biplab Kumar Naskar)

Under Secretary to the Govt. of India

**PROFORMA
APPLICATION FOR THE POST OF DEPUTY DIRECTOR IN THE FINANCIAL
INTELLIGENCE UNIT- INDIA ON DEPUTATION BASIS**

1	Name				
2	Post applied for				
3	a) Present post held (whether regular, ad-hoc or on deputation basis).				
	b) if presently on deputation, please indicate designation of the post held in the parent office/ cadre and scale of pay of that post along with the present basic pay in that grade.				
4	Present Pay Band and Grade Pay (also mention Basic Pay)				
5	Date of getting the present scale on regular basis.				
6	Date of Birth				
7	Date of entry into service (including service & batch)				
8	Date of retirement				
9	Office address				
10	Phone & FAX Number with STD code				
11	E-mail address				
12	Educational Qualifications				
13	Position held since entry into service :				
	Designation & Place of posting	Scale of pay (pre-revised)	From	To	Whether post held on regular or ad-hoc basis.

14	Applicant must indicate how the eligibility criteria like number of years of service rendered in the relevant pay scale, educational qualification, experience in the relevant field, age on closing date of applications and period are fulfilled.	
15	Name and address, telephone number of concerned officer in the office of the Cadre Controlling Authority.	

Note: Column 14 & 15 must be filled.

Date:

Signature of the candidate

ANNEXURE - I

(Cadre clearance and Vigilance clearance)

FOR THE USE OF CADRE CONTROLLING AUTHORITY/DEPARTMENT ONLY

1	Whether the officer meets eligibility requirement as on the closing date of application	Yes/No
2(a)(i)	Whether any vigilance case is pending or contemplated against the officer	
(ii)	If yes, please give details	
(b)(i)	Whether any Major/Minor penalty has been imposed on the proposed officer during last ten years	Yes/No
(ii)	If yes, please give details	
(iii)	Indicate whether any penalty is in operation as on date	
(c)	Whether cadre clearance for the officer by the Competent Authority has been granted	Yes/No
(d)	Whether integrity of the officer is certified	Yes/No

It is certified that the information/entries furnished by the officer has been verified from the service records of the officer.

Date

Signature-----

Name
Designation

(with stamp)

CIRCULAR

Subject : Filling up the Group B and C Posts in Financial Intelligence Unit-India (FIU-IND), Ministry of Finance on Deputation Basis

1. The undersigned is directed to state that the following posts in Financial Intelligence Unit – India, Ministry of Finance are vacant/falling vacant in near future and are required to be filled up on deputation basis. The posts are based in Delhi. The eligibility conditions for the recruitment to the posts are detailed below:-

Sr. No.	Name of the post and Pay Scale	No. of posts to be filled up	Eligibility
(a)	Personal Assistant PB-2 (Rs.9300-34800) Grade Pay Rs.4200/- (Level-6 in the matrix as per 7 th CPC)	09	Officers of the Central Government :- (a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with seven year's service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs 5200 – 20200 with Grade Pay Rs 2400/- (Pre-revised) or equivalent in the parent cadre or Department; and (b) possessing the following educational qualification and experience : (i) A Bachelor's degree from a recognized University or equivalent; (ii) Possessing a speed @100 words per minute in stenography (English or Hindi); (c) Desirable: Working knowledge of Computer.
(b)	Assistant PB-2 (Rs.9300-34800) Grade Pay Rs.4200/- (Level-6 in the matrix as per 7 th CPC)	02	Officers of the Central Government :- (a) (i) Holding analogous post on regular basis in the parent cadre or department; or (ii) with eight year's service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs 5200 – 20200 with Grade Pay Rs 2400/- (Pre-revised) or equivalent in the parent cadre or Department; and (b) Possessing the following educational qualifications and experience: (i) A Bachelor's degree from a recognized University or equivalent; (ii) Having two years' experience in Administration and Accounts; (iii) who have undergone training in Cash & Accounts work in the Institute of Secretariat Training Management or equivalent and possessing three years' experience in cash, accounts and budget work; (c) Desirable: Working knowledge of Computer.

Sl. No	Name of the post and Pay Scale	No. of posts to be filled up	Eligibility
(c)	Staff Car Driver PB-1, (Rs 5200-20200), Grade Pay Rs 2400/- (Level-4 in the matrix as per 7 th CPC)	01	As per Annexure-I attached.
<i>Note: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications</i>			

2. It is requested that the applications from the eligible and willing officials may be forwarded in the prescribed proforma as per Annexure-II to the Deputy Director (Admn), Financial Intelligence Unit-India, Department of Revenue, Ministry of Finance, 6th Floor, Hotel Samrat, Kautilya Marg, Chanakyapuri, New Delhi-110 021 within 45 days from the date of issue of the advertisement in employment news.

3. Applications received incomplete, other than through proper channel, without the copies of ACRs/APARs, Vigilance Clearance & Integrity Certificate etc and after the due date will not be entertained. Further, application of only those candidates may be forwarded who can be relieved in the event of selection.

(S D Sharma)
Deputy Director(Admn)
Tel. 011-26883291

Eligibility Conditions for filling up the post of Staff Car Driver in the Financial Intelligence Unit – India, Ministry of Finance, on deputation/ Absorption basis.

Employee of the Central Government.

- (i) Matriculation or equivalent pass from a recognized Board.
- (ii) Possessing of a valid driving license for motor cars.
- (iii) Three years experience in driving a motor car.
- (iv) Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle).

Desirable.

- (i) 3 years' service as Home Guard/ Civil Volunteers.

Note : The qualification regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if at any stage of selection the competent authority is of the opinion that the sufficient number of candidates with requisite experience are not likely to be available to fill up the vacancy reserved for them.

Deputation/ Absorption.

From amongst the regular Dispatch Rider and Multi-tasking Staff (Group C) in the Department of Revenue who possess valid Driving License for Motor Cars on the basis of a Driving Test to assess the competence to drive Motor Cars failing which from officials holding the post of Dispatch Rider on regular basis or regular Group C employees in other Ministries of the Central Government who fulfil the necessary qualifications as mentioned in column 7 of RRs Schedule.

For Ex-Servicemen

Deputation / re-employment

The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.

Note : Period of deputation including period of deputation in another ex- cadre post held immediately preceding this appointment in the same or some other organization / department of the Central Government shall ordinarily not to exceed three years.

PROFORMA

1. Post applied for :
2. Name and Address in Block Letter :
3. Date of Birth :
4. Date of retirement under Central Govt. rules :
5. Educational Qualification :
6. Whether educational and other qualifications required for the post are satisfied ? (if any qualification has been treated as equivalent to the one prescribed in the rules, state the Authority for the same) :

Qualifications/ Experience required
Qualification/ Experience possessed

7. Details of employment, in chronological order (enclose a separate sheet dully authenticated by you signature, if the space below is insufficient)

Ministry/ Department	Post Held	From	To	Scale of pay & Basic pay	Nature of Duties

9. Nature of present employment i.e. ad-hoc or :
Temporary or quashi - permanent or permanent
10. In case the present employment is held on :
Deputation basis, please state:
 - (a) The date of initial appointment
 - (b) Period of appointment on deputation
 - (c) Name of the parent office/ Orgn. To which belong.

11. Additional details about present employment :
- (a) Central Government
 (b) State Government
 (c) Autonomous Organisation
 (d) Universities
12. Present pay scale :
13. Total emoluments per month now drawn :
14. Whether belongs to SC/ST :
15. Additional information, if any :
16. Option of appointment (deputation or absorption) :
17. Remarks, if any

Signature of the candidate

Address _____

Certified that the information given by Sh/Ms..... is correct and his/her services, will be spared in the event of his/her selection for appointment by 'deputation' in this office. **He/She is clear from Vigilance angle** and no vigilance case is either pending or is being contemplated against him/her. It is also certified that there is no doubt about the integrity of officer and cadre clearance in respect of him/her has already been obtained. **Copies of last five years APARs/ACRs** in respect of the Officer/Official concerned are enclosed.

Signature with seal of the Competent Authority